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| **PART A: COURSE INFORMATION** | | | | | |
| **Course Title / Language:** |  | | | | |
| **Course Date:** |  |  |  | **Batch ID** (For official use)**:** |  |

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| **PART B: APPLICANT DETAILS** | | | | | | | | |
| **Name (as in NRIC/FIN):** | | | | | **Gender:** | | | Male  Female |
| ***#* ID Type:** | NRIC  Passport  S-Pass  Dependent’s Pass | | | | ***#* Nationality:** | | |  |
|  | PR  Work Permit  Employment Pass | | | | ***#* Race:** | | |  |
| ***#* NRIC/FIN Number:** |  | | | | ***#* Date of Birth:** | | |  |
| **Contact Details: (Mobile number)** |  | | | | *Required for course related notification* | | | | |
| ***#* Mailing Address:** |  | | | | | | | |
| **Email Address:** | | |  | | | |  | |
| ***#* Employment Status:** | | Employed (If employed, please state) | | **Company Name:** | |  | | |
|  | | Unemployed | | **Designation:** | |  | | |
| ***##*If Employed, please**  **state monthly salary:** | | Below $1000  $1000 - $1499  $1500 - $2000  $2000 - $2500  $2500 - $3000  $3000 - $3500  $3500 and above | | | | | | |
| **Note:** # Required for funded or CPE registered course  ## Required for WDA funding requirement   |  | | --- | | **PART C: ACADEMIC/PROFESSIONAL QUALIFICATION/WORK EXPERIENCE** |   **Academic Qualification :**  ‘N’ Level  ‘O’ Level  WPLN  Diploma  Degree  Postgraduate (or) Others \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Professional Qualification:**  BCSS  OPISCS  SSSC  LEVEL B  LEVEL C  CSSA  ECO  RMC 2  RML4 MWAH  FSCS (**or)** Others \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Work Experience: I have \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_years of experience in WSH in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Sector (industry).  ***(Participants shall provide copies of relevant certificates/documents/NRIC/FIN)*** | | | | | | | | |

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| **PART D : OTHER DETAILS (PLEASE TICK ACCORDINGLY)** | | | | | |
| 1. Are you applying for funding? | | Yes  No | If yes, please state: \_\_\_\_\_\_\_\_\_\_\_\_\_ |
| 2. Have you been given funding before for the course you are applying for? | Yes  No | | If yes, please state: \_\_\_\_\_\_\_\_\_\_\_\_\_ |
| 3. Are you applying for Skills Future – Credit  Yes  No If yes, please state: \_\_\_\_\_\_\_\_\_\_\_\_\_  **\*** **Skills Future Credit must be submitted 60 days of the Course start date (date inclusive) \*** | | | |  |
| 4. How you know Greensafe International Pte Ltd**:**   Website  Others (Pls Specify) \_\_\_\_\_\_\_\_\_\_\_\_\_  Referral By :  Walk-in: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Dormitory Team\_\_\_\_\_\_\_\_\_­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Sales Team: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_  Referral Person \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | |
| **PART E : DECLARATION** | | | |

The training provider informed me on course entry requirements and fees for this course. I affirm that all information given by me in this registration form and attached copy of official document is **true and accurate** to the best of my knowledge. I have not deliberately omitted any relevant fact. I understand any false or misleading declaration shall make me liable for disqualification, or if already admitted, for expulsion from the program **without any refund of fees paid**. I agree to comply and abide by the decision of Greensafe International Pte Ltd concerning this application.

I understood the learning content, proposals, trainer guides, assessment plan accordingly explained by the course registration staff. I authorise, agree and consent to allow Greensafe Int’l to contact me by via email, text messages, fax and or post for Matters relating to Greensafe Safety Training Courses and its promotional prices etc.

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| **Signature of Applicant:** |  | **Name of Sales Officer (If applicable):** |
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| **Date:** |  |  |

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| **PART F : FOR OFFICIAL USE ONLY** | | | | |
| **Payment in:** | Cash / NETS / Cheque / Credit Card / SkillsFuture Credit | **Verified ID:** | NRIC / FIN / S-Pass / Work Permit / Passport / Others | |
| **Bank / Cheque No:** |  | **Receipt No:** |  |
| **Course Fee:** |  | **Date:** |  |
| **Received By:** |  |  |  |

**TERMS AND CONDITIONS**

1. The applicant is to select the correct, suitable language and mode of instruction (if any) for the course during enrollment.

Greensafe International Pte Ltd will not be liable for any error pertaining to the enrollment of an incorrect language.

2. The course schedule selected is subject to confirmation from the applicant at the time of enrollment. However, Greensafe

International Pte Ltd reserves the rights to withdraw or re-schedule class without prior notice; venue and room are subject to

changes.

3. Training venue will be as per scheduled. In the event of a change in the scheduled venue, every attempt will be made to

convey this change to the trainee.

4. All course fees are subject to GST (Goods and Services Tax) at the prevailing rate as at the date of invoice.

5. Payment via cheque shall be made payable to “**Greensafe International Pte Ltd”**.

6. Trainees are to comply with all rules established for class. For Work-at-Height, Rigger and Signalman, and CSOC courses,

trainees must put on safety shoes and proper working attire (no Bermuda’s / singlet / shorts).

7. For all funded/non-funded courses, the individual or company is required to reimburse Greensafe International Pte Ltd the full

course fee should the trainee fail to:

(a) Achieve at least 75% attendance (for supervisory courses) / 100% attendance (for worker courses); (as applicable)

(b) Sit for the exam or competency-based course within the stipulated timeframe upon course completion; or

(c) show up for class, thereby defaulting the training slots allotted to them.

8. All transfer / withdrawal / postponement requests are to be made in writing at least 2 weeks before the scheduled commencement date of the course and shall be considered on a case-by-case basis. A minimum administrative charge of $50.00 (inclusive of GST) or 30% of course fee, whichever is higher, will be imposed for all approved transfer / withdrawal on application. In special circumstances the management may decide on the refund policy based on considerations.

9. **Withdrawal Policy**

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| **Period Amount** | | | | | | | **Amount** |
| If written notice of withdrawal is received 2 weeks or more before course starts. | | | | | | | 100% refund of fees |
|  |  |  |  |  |  |  | (less admin charge) |
| If written notice of withdrawal is received 1 week or more before course starts | | | | | | | 50% refund of fees |
|  |  |  |  |  |  |  | (less admin charge) |
| If written notice of withdrawal is received less than 1 week before course starts | | | | | | | No refund |

10. **Payment**

Full payment of the course fees must be made before the date of examination / assessment.

11. **Examination and Assessment**

Trainees are advised to be punctual on the day of examination / assessment. Latecomers may be barred from

taking the examination / assessment. If found, disciplinary actions will be taken by Greensafe International Pte

Ltd for cheating or other misconduct in class.

12. **Certificate and Card Collection**

Trainees who pass the assessment are to collect their certificate and/or safety pass within 1 month after the

notification of collection. Trainees must present their IC and payment receipt for authentication before collection,

And certificates and cards shall only be issued upon full payment of course fees.

13. **Procedure for Appeal**

In the event that the trainee is assessed “Not Yet Competent” for a WSQ course, he/she is required to submit the

Appeal Form within 2 working days after completion of the assessment along with an admin fee of $50.00 to the

Registration Department.

14. Greensafe International Pte Ltd is committed to uphold the confidentiality of all applicants’ personal information

and will not reveal this information to any 3rd party without prior written consent from the applicant. Greensafe

may use your personal information to contact you with newsletters, marketing or promotional materials and other

information that may be useful to you. If you decide at any time that you no longer wish to receive such

communications from us, please unsubscribe by email to training@greensafe.com.sg

15. The training grant applications must be submitted no later than 30 days after course start date. Otherwise, the

application will be automatically rejected.

16. Funding Claims must be submitted no later than 120 days after course end date.